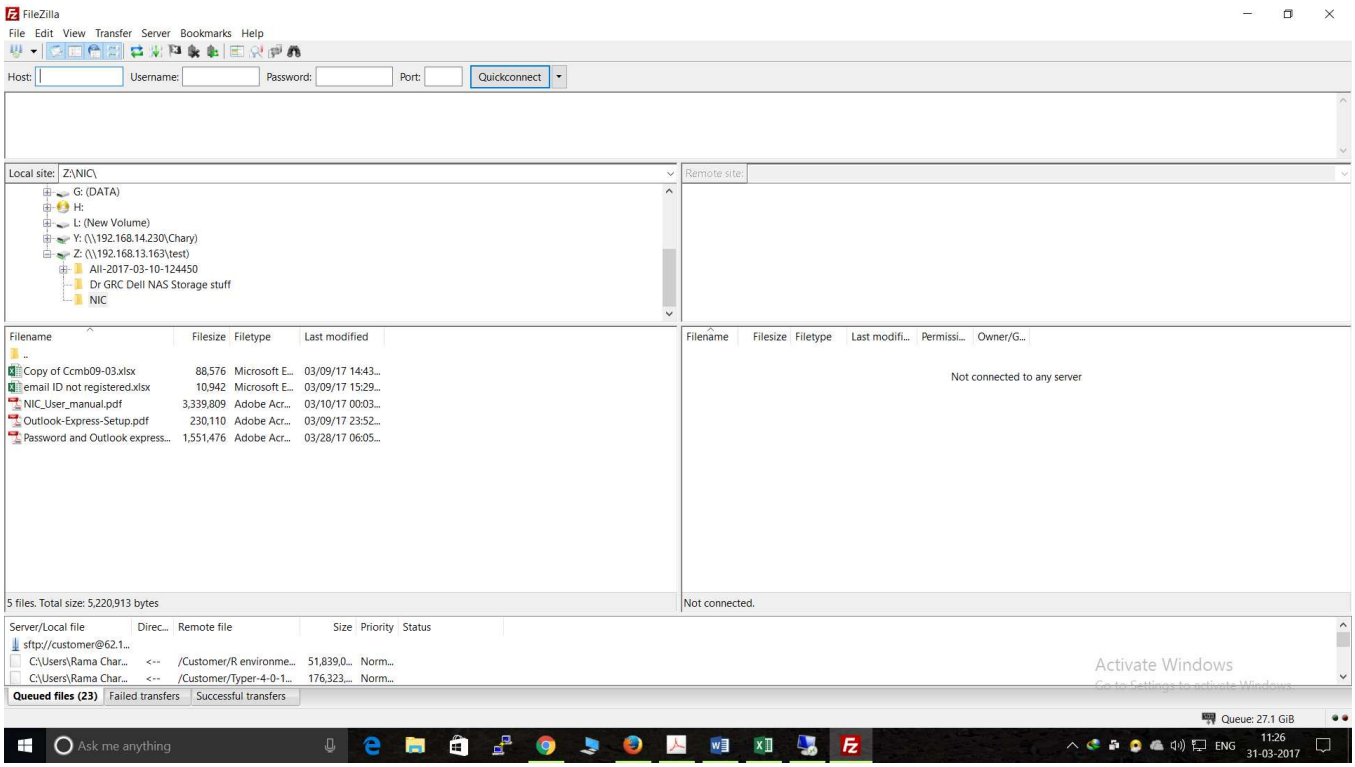
**How to connect to FTP Server:**

The IP of the FTP server is 192.168.13.252

Please install **FileZilla FTP client** (https://filezilla-project.org/) in your system and provide the user credentials and IP to connect. The screen shot of File Zilla is as follows.




**Example:**

**Host: 192.168.13.252**

**Username: test**

**Password: test123**

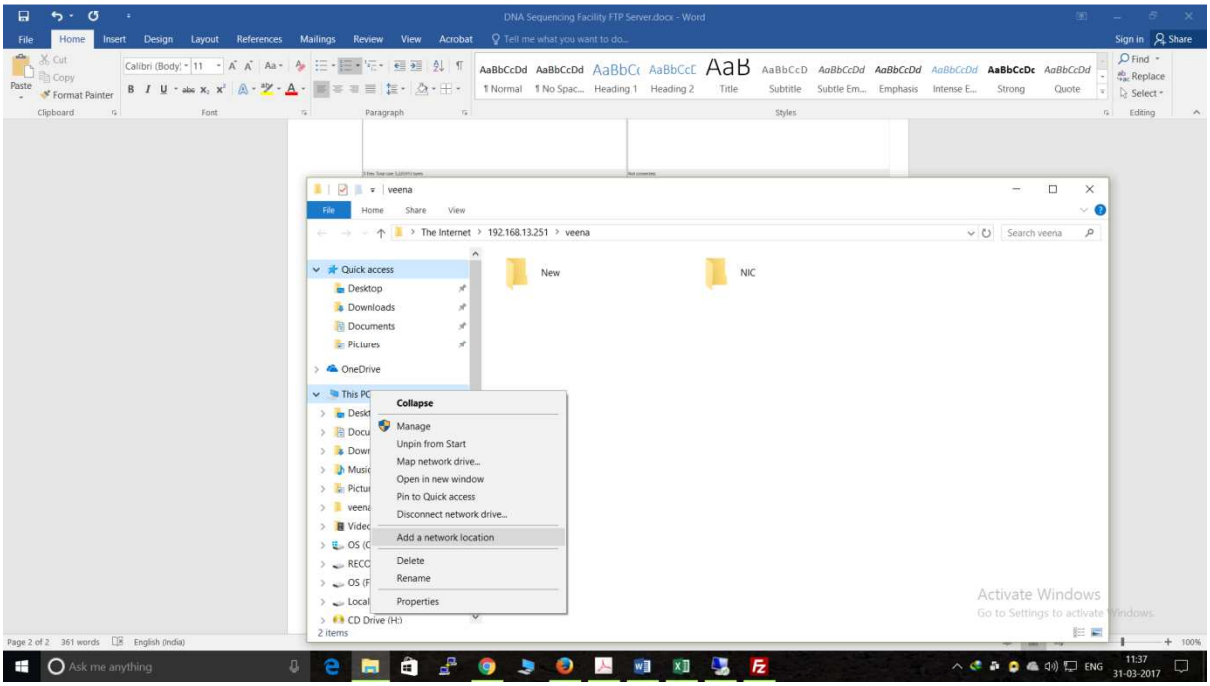
**Port: not required to enter and press quick connect.**

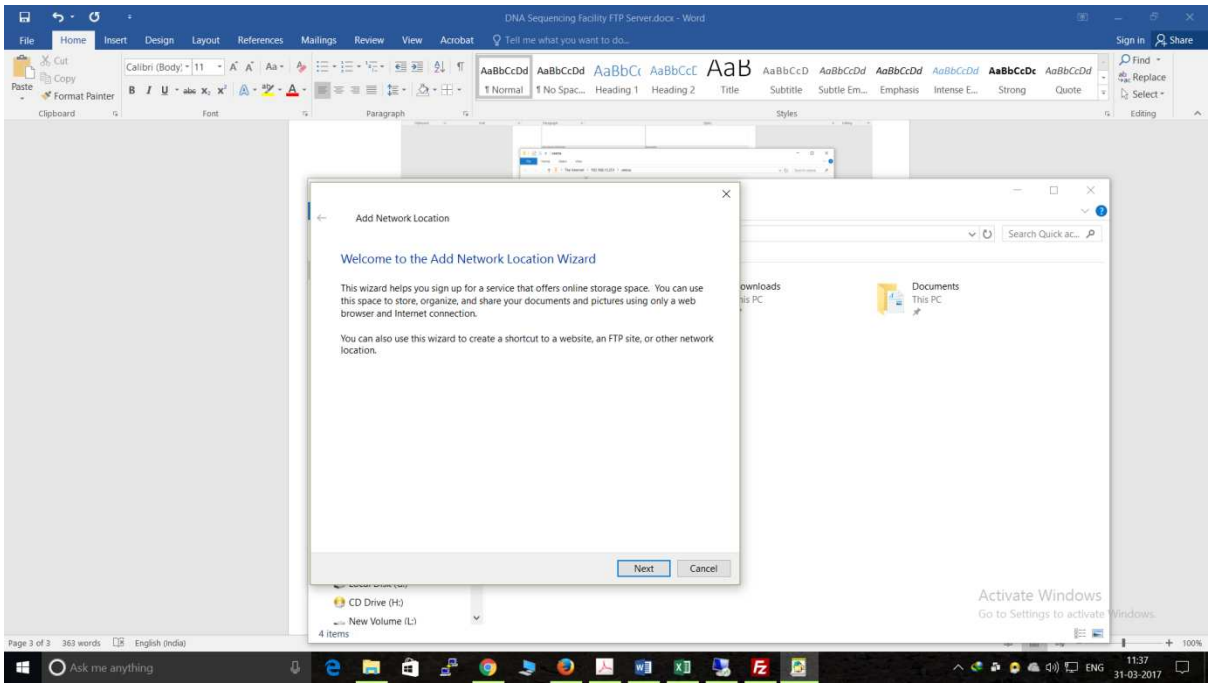
**Now you logged into your FTP account, from there you can download data.**

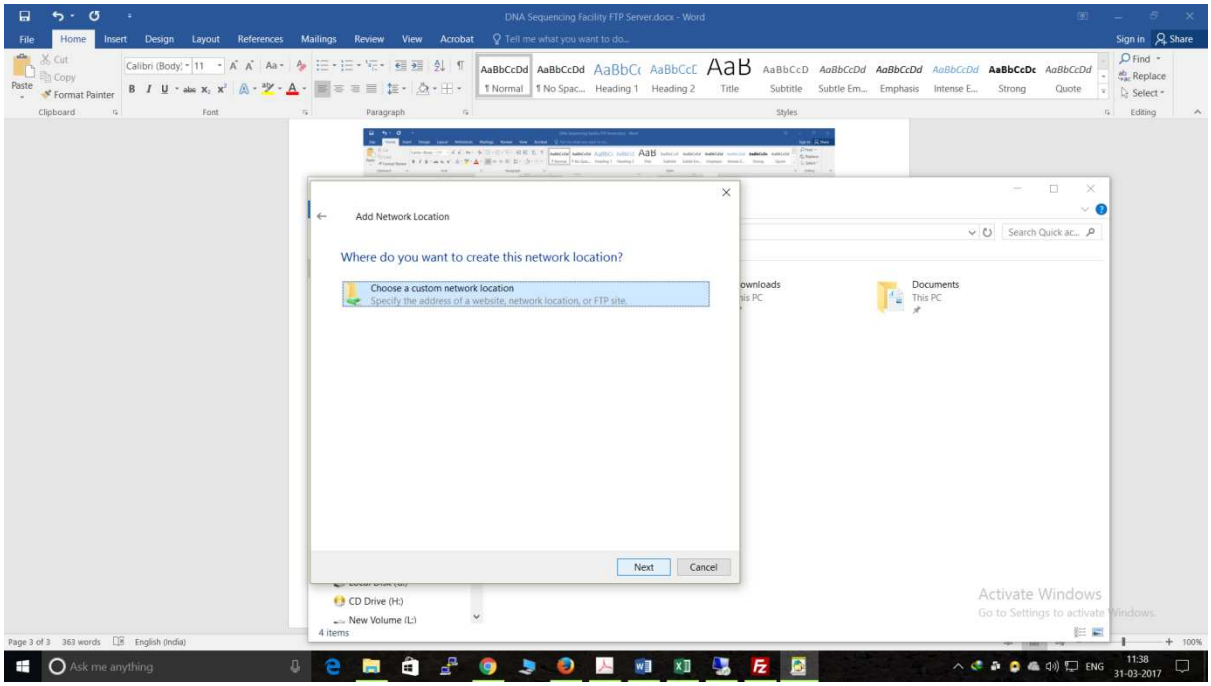
**Second option:**

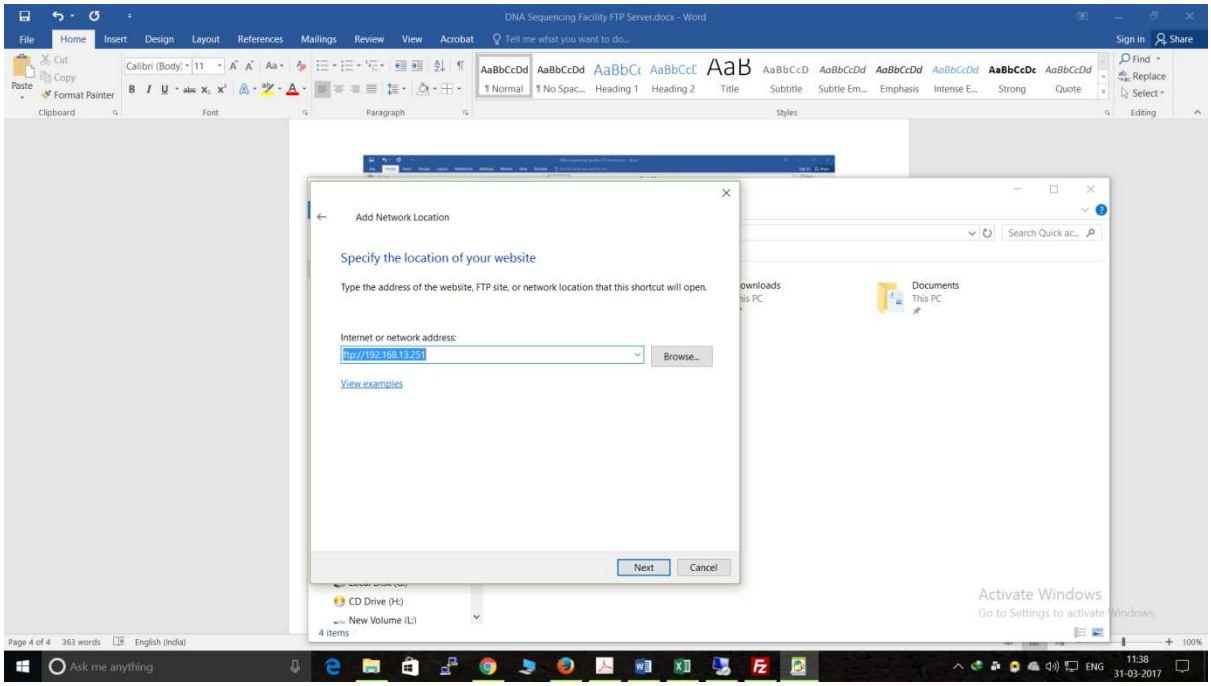
1) Right click on This PC and select “Add a Network Location”
2) Press Next in Add a Network Location Wizard.
3) Press Next in Choose Custom Network Location
4) ftp://192.168.13.252and press next
5) Unclick log in anonymously
6) Supply username and press next
7) And in next screen press finish to add a drive in you system.

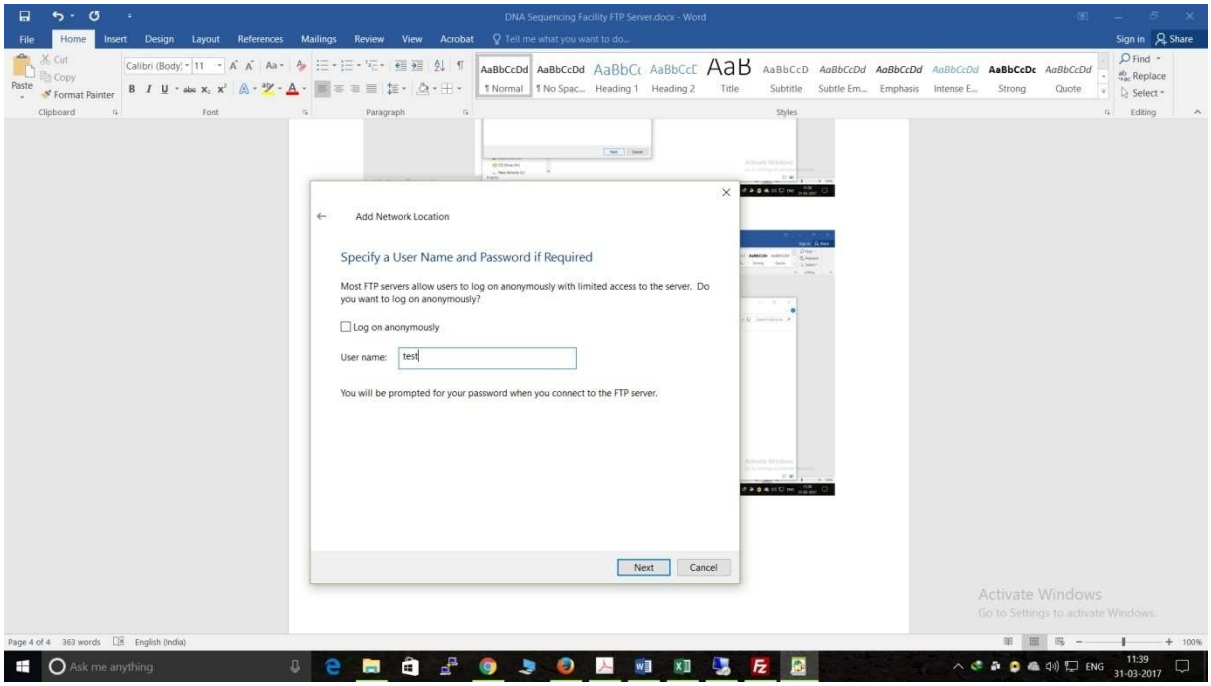
## Screen shots

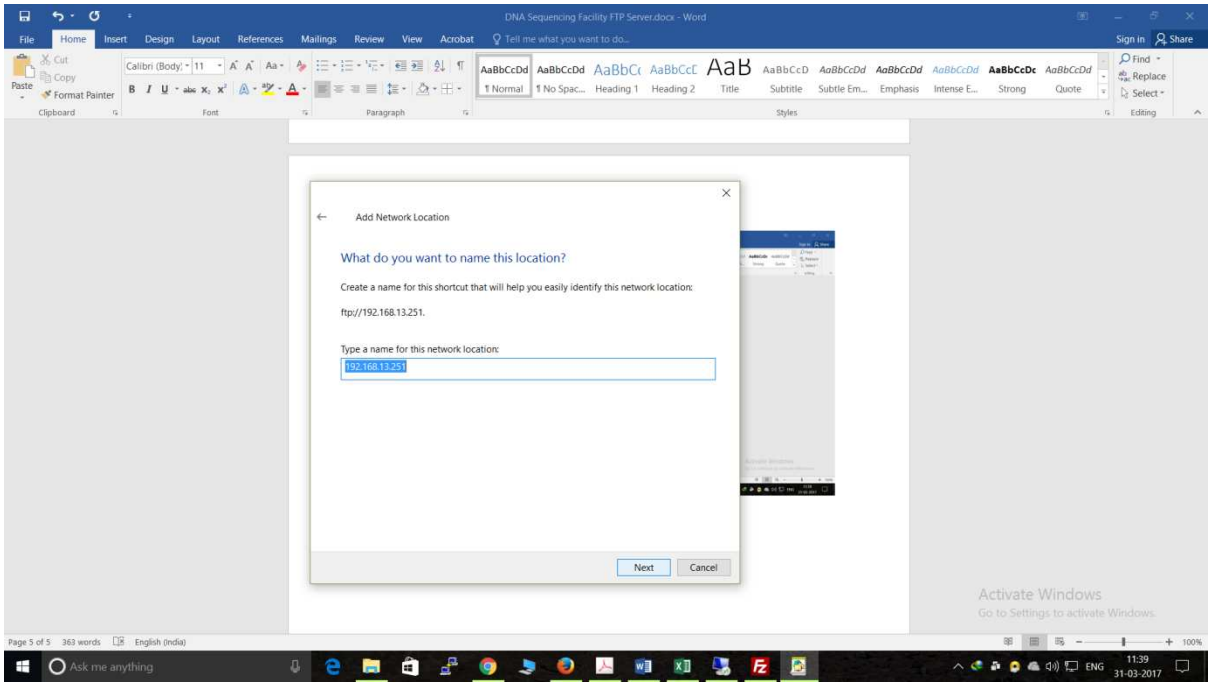


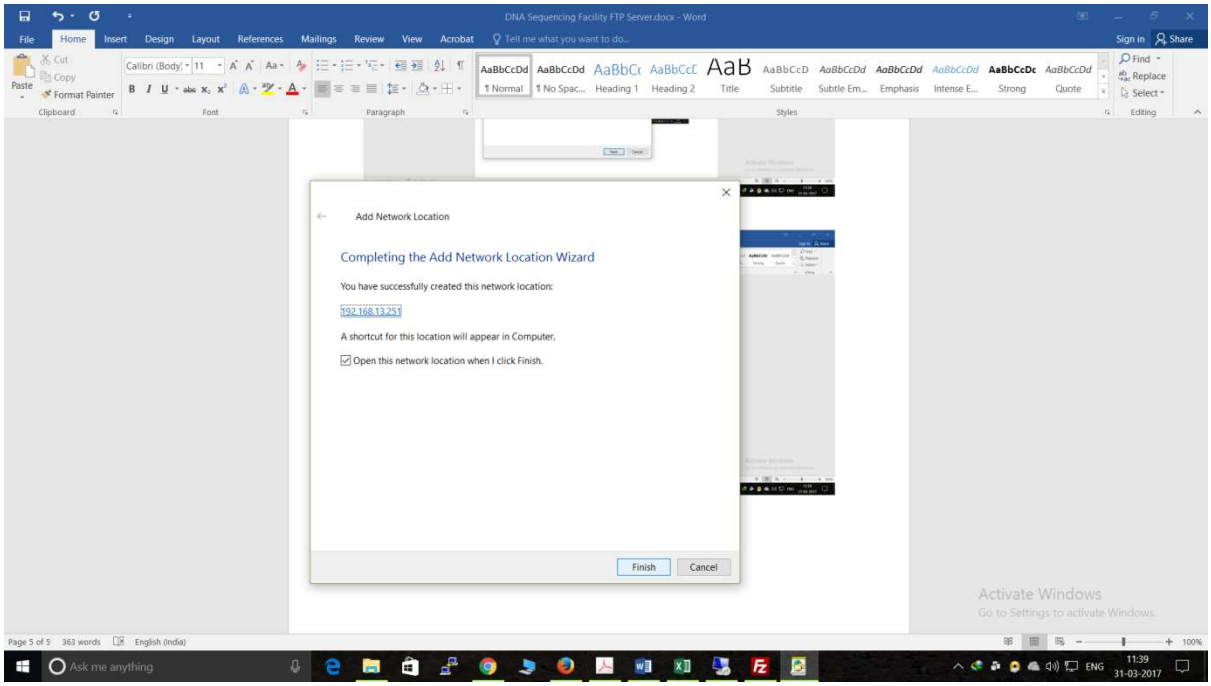




DNA Sequencing Facility FTP Server.docx - Word
Add Network Location
Where do you want to create this network location?
Choose a custom network location
Specify the address of a website, network location, or FTP site.
Next
Cancel
Documents
This PC
CD Drive (H:)
New Volume (L:)
4 items
Activate Windows
Go to Settings to activate Windows.
Ask me anything
ENG
11:38
31-03-2017

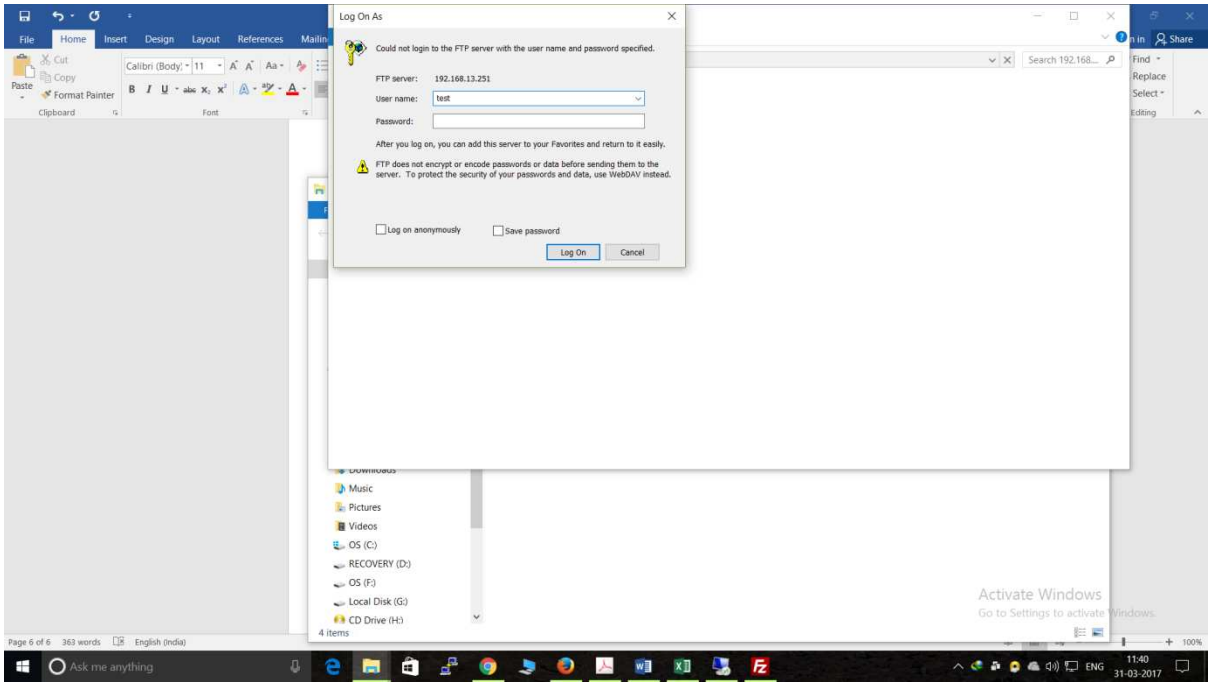

DNA Sequencing Facility FTP Server.docx - Word
Add Network Location
Specify the location of your website
Type the address of the website, FTP site, or network location that this shortcut will open.
Internet or network address:
ftp://192.168.13.251
Browse...
View examples
Next
Cancel
Documents
This PC
CD Drive (H:)
New Volume (L:)
4 items
Activate Windows
Go to Settings to activate Windows.
Ask me anything
ENG
11:38
31-03-2017


DNA Sequencing Facility FTP Server.docx - Word
Add Network Location
Specify a User Name and Password if Required
Most FTP servers allow users to log on anonymously with limited access to the server. Do you want to log on anonymously?
Log on anonymously
User name:
test
You will be prompted for your password when you connect to the FTP server.
Next
Cancel
Activate Windows
Go to Settings to activate Windows.
Page 4 of 4
363 words
English (India)
Ask me anything
ENG
11:39
31-03-2017


DNA Sequencing Facility FTP Server.docx - Word
Add Network Location
What do you want to name this location?
Create a name for this shortcut that will help you easily identify this network location:
ftp://192.168.13.251.
Type a name for this network location:
192.168.13.251
Next
Cancel
Activate Windows
Go to Settings to activate Windows.
Page 5 of 5
363 words
English (India)
Ask me anything
ENG
11:39
31-03-2017




Provide password




And press logon.

- **User credentials will be available with the facility. Please contact the staffs.**
- **In case of problem in accessing the server, please contact IT group (Rama Chary) 2740.**